

Bharatiya Vidya Bhavan's Sardar Patel College of Engineering Munshi Nagar, Andheri (West), Mumbai - 400 058



Ref. No. Po 2022 37

Dated: 23 - 05-2022

OFFICE ORDER

The committees formed for different sections of office are reconstituted w.e.f. Tuesday the 24th May 2022.

| Sr. No. | Section | Members of the Committee | | Designation in Committee |
|------------|--|---|-----|-----------------------------|
| 1. | Student Section (Meeting on Every | Dr. Rahul Dahatonde Dean (Finance & Admn) | | Convener |
| | Tuesday) | 2. Shri S. R. Vinerkar I/c. Registrar | 1: | Co-Convener |
| | . radmaM | 3. Shri S. P. Khot Stenographer | : | Member |
| | nedmat/1 | Shri Subhash S. Gurav Data Entry Operator | 1 | Member |
| | Converse | 5. Smt. Neelam Vaity Sr. Clerk | 1 | Member Secretary |
| | renevno0-o0 | 6. Shri S. R. Kute Sr. Clerk | : | Member |
| 1. | Accounts & Purchase Section | Dr. Rahul Dahatonde Dean (Finance & Admn) | 4 | Convener |
| | (Meeting on Every Wednesday) | Shri S. R. Vinerkar I/c. Registrar | 1: | Co-Convener |
| | : Member | 3. Shri S. P. Khot Stenographer | 1: | Member |
| | redmeM : | 4. Shri Kishor Joshi Head Clerk | 1: | Member Secretary |
| | : Member | 5. Shri Subhash Gurav Data Entry Operator | : | Member |
| | Member Secret | 6. Shri Dinesh Torane Storekeeper | 1: | Member |
| | | 7. Smt. Ujjawala Chinchay Sr. Clerk | : | Member |
| | neeting every week | Smt. Sarvasvi Patnoskar Sr. Clerk | 1 | Member |
| | e schedule. Memor of Stenographer sho | Shri Pankaj Valvi Jr. Clerk | 9. | Member |
| | Number and records H | 10. Shri P. M. Patil Jr. Clerk | 5/6 | Member |



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| 2. | Establishment & | Dr. Rahul Dahatonde | : | Convener |
|----|-----------------|---------------------------------------|-------|------------------|
| | Records Section | Dean (Finance & Admn) | | |
| | (Meeting on | 2. Shri S. R. Vinerkar | : | Co-Convener |
| | Every Thursday) | I/c. Registrar | 01 25 | en i |
| | | 3. Shri S. P. Khot | 3013 | Member |
| | | Stenographer | | |
| | Designation i | 4. Shri Subhash S. Gurav | | Member |
| | Committee | Data Entry Operator | | |
| | Convener | 5. Smt. Vandana Rajput | 1: | Member Secretar |
| | | Sr. Clerk | | Algeling on Ev |
| | Co-Cenvener | 6. Smt. Anushka Jadhav Storekeeper | 1 | Member |
| | Nember | 7. Shri Sandip Talekar | : | Member |
| | | Sr. Clerk | | |
| | necknett 1 | 8. Smt. Samidha Walawalkar | 1: | Member |
| | | Jr. Clerk | | |
| | PG Section | 1. Dr. Kiran Bhole | : | Convener |
| | (Meeting on | Dean (R&D and PG Programs) | | Convolici |
| | Every Friday) | 2. Dr. Rahul Dahatonde | 1: | Co-Convener |
| | 2000 Long C | Dean (Finance & Admn) | | or convenier |
| | Convener | 3. Shri S. R. Vinerkar | : | Member |
| | Co-Convener | I/c. Registrar | 00 | Dago esenorum |
| | 10.1011100-00 | 4. Shri S. P. Khot | (16 | Member |
| | | Stenographer | | (Vapeanoavy |
| | | 5. Shri R. B. Solanki | | Member |
| | | Administrator | | |
| | | 6. Shri Siddhesh Pawar | | Member |
| | | Jr. Clerk | | |
| | | 7. Shri Rohan Patil | : | Member |
| | | Jr. Clerk | | |
| | | 8. Shri Yogesh Kale | | Member Secretary |
| | | Jr. Clerk | | |

The Convener of the committee is advised to conduct meeting every week at 9.30 a.m. in the T&P Office, Committee Room as per the schedule. Member Secretary of respective committee with the assistance of Stenographer should ensure that the meetings are effectively organized and minuted and records kept accordingly and made available as and when required.

Mc. PRINCIPAL

Encl : Head : CED/EED/MED/F. Y. CO-ORDINATOR/EXAM/LIBRARY/OFFICE(UG/PG)/BKS OFFICE/WEB SITE UPLOADING